**Iwerne Courtney & Stepleton Parish Council Meeting Minutes**

**Date: 15th March 2023** **Venue**: **Shroton Village Hall**

**Present:** Cllr Sullivan (Chairman), Cllr Barrett, Cllr Christmas, Cllr Gibson Fleming, Cllr Gredley

**In attendance:** Cllr Somper, the Clerk David Green

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| **Agenda Item** | **Discussion Points** | **Council Action**  |
| 1. **Apologies**
 | Cllr Hewitt |  |
| **2. Declaration of Interests** |  Cllr Gibson Fleming, Item 10(b)(iv)  |  |
| 1. **Minutes of Previous Meeting**
 | The Minutes of the Parish Council Meeting held on 18th January 2023 having been previously circulated, were agreed and duly signed by the presiding Chairman, proposed by Cllr Gredley and seconded by Cllr Christmas. |  |
| 1. **Chairman’s Update/**

**announcements**  | Cllr Sullivan noted that it was his first meeting of the year and welcomed David Green as the new Clerk.  |  |
| 1. **Matters Arising from previous minutes**
 | The Clerk had circulated information concerning flood risks to the village. It was noted that the risks from groundwater and rivers were minimal. Cllrs noted that water quality was a concern, the absence of fish being an indicator of this. Cllr Gibson Fleming noted that farmers are constantly being pressed to ensure that their discharges are compliant. The Clerk had written to Cllr Somper requesting sight of the re-surfacing schedule for the Parish. Cllr Somper noted that both Cllr Bryan and Dorset Councils Corporate Director had toured the village and seen the issues at first hand and have confirmed that the Parish will be on the re-surfacing schedule for the forthcoming year. Cllr Somper noted that a temporary Community Highways Officer had been appointed whilst a permanent replacement is sought. Cllr Somper reported that Dorset Council were using a new A.I. camera surveying system which is attached to vehicles and which will assist with scheduling repairs. The Chairman noted that roads updates had been communicated in a very unstructured way, being routed via residents rather than the Parish Council.   |  |
| **6.** **Democratic Period:** a. Dorset Councillor Somperb. Public & Parish Council  | * 1. **Unitary Councillor: Cllr Somper** had sent in a report which was taken as read

 Cllr Somper also noted: * The Budget will provide Dorset Council with an additional £3 million in funding to deal with road repairs.
* It has been confirmed that the C13/A350 will not form part of the North-South strategic road corridor plans.
* An additional £ 2 million has been allocated to address the Cost of Living crisis
* The Cabinet has approved the levying of 100% Council Tax on second homes. However this has not yet been legislated and owners will be given one year’s notice before the measure takes effect. There are some 5772 second homes in Dorset and this measure will generate £9-10 million in additional income for the authority.
	1. **Members of the public:**

No members of the public were present* 1. **Parish Councillors**

Cllr Gibson-Fleming advised that the car park at Ranston Farm for Wessex Internet was a temporary measure. The company has expanded rapidly and now has around 200 employees; because of health and safety and site security issues the additional parking has become essential whilst a permanent solution is found. A bank has been constructed following break-ins at Christmas 2022 as an additional security measure. Cllr Gibson-Fleming will provide an update of the situation for the Shroton Lines.  | Cllr Gibson-Fleming to provide an article for the Shroton Lines  |
| 1. **Correspondence**
 | **Emails received by the Clerk for statutory matters and council business are sent onto the Council by the Clerk and itemised for discussion at the next council meeting**.1. Clerk’s email round for the period 19/01/2023 – 14/03/2023 was acknowledged by council members at this meeting.
2. Cllr Sullivan will be attending the Annual North Dorset Parishes meeting being held by MP Simon Hoare on 24th March
3. Cllr Sullivan will be taking part a webinar concerning provision for electric vehicles on 21st March
4. Cllr Hewitt has responded to a request for a reference from Leigh PC concerning work at the Play Park .
 |  |
| **8. Parish Council Representatives**  | **Parish Council Representatives –** Councillors to advise on areas of representation as appropriate or discuss matters pertinent to representative role:1. **Play Area Report**

Cllr Hewett had submitted a written report rand noted that replacement parts are required for the swing and the elephant; these have been priced but ordering will deferred until the donations box can be opened.1. **Parish Footpaths and Bridleways**

Cllr Hewitt has reported that new ‘Waymarkers’ have been received and routes updated; a new blog will be written for the Shroton Lines requesting that walkers keep to the routes clearly marked.1. **Parish Council Website Development**

Councillor Christmas has received a password login but requires further step-by-step training which Aubergine have offered 1 hour for £ 75 plus VAT. Cllrs Barrett and Sullivan will also take part in the training session. Cllr Sullivan proposed that the new website should go live from 31st August or possibly sooner and confirmed that the existing website subscription would not be renewed when it ends in September. 1. **Dorset Council Highways**

Cllr Gredley had nothing to add to discussion noted above except to comment that Dorset Council do now appear to be seriously addressing the road repair issues and ditch clearance in the Parish.1. **The Glebe matters & Glebe trees (inc. Parish Trees)**

Cllr Sullivan reported no issues1. **A350/C13 Community Action Group (CAG)**

Cllr Sullivan will attend the meeting on 21st March. 1. **DAPTC**

The Council agreed that it would not be appointing a representative to the Northern Area committee.  | Cllr Hewitt to check donation box when possibleCllr Christmas to book training session  |
| **9. Finance Matters** | * 1. **Retrospective payments approved:**
* Standing Orders to the Clerk for pay 28/01/2023 and 28/02/2023 £ 270
* Cheque 676 – Mike Scott for Parish Noticeboard £ 839. 80. The notice board is now in storage awaiting installation.

**New expenditure approved:** * Clerks expenses- Dec 2022 to March 2023 £ 21.30

 Proposed: Cllr Gredley, Seconded Cllr Sullivan * 1. **Online Access update**

The Clerk reported that he now has BoS online access and can complete full bank reconciliations. Cllr Sullivan also now has the necessary equipment for online access. An application for Cllr Hewitt to also have online access to fulfil the authorisation mandate is being made. * 1. **Finance report January – March 2023**

The Clerk reported that all bank transactions are now linked to the receipts & expenditure record. The Chairman signed the bank reconciliation produced for 28th February 2023.  | Online reimbursement action to be taken |
| **10. Planning Matters** | 1. **Applications update**

  A copy of the planning applications register was circulated prior to the meeting 1. **New applications**

**i)** **Application No: P/TRC/2023/00019** **Location: 5 Courtney Close Shroton Blandford Forum DT11 8RD** Proposal: T1 - Oak - Fell. Received for information purposes only. **ii)** **Application No: P/HOU/2023/00467** **Location: 5 Courtney Close Shroton DT11 8RD**Proposal: Erect two-storey rear extension and front porch and form pitched roof over bay windowThere were no objections to this application **iii)** **Application No: P/HOU/2023/00620** **Location: Willow House Frog Lane Shroton DT11 8QL**Proposal: Erect 1st Floor Extension and Alterations (Dormer Window)There were no objections to this application **iv) Application No: P/HOU/2023/01135** **Location : 3 Newfield New Field Lane Shroton DT11 8PZ**Proposal: Partial demolition of an existing garden store and erect a single-storey rear and side extension to the existing propertyThere were no objections to this application which was noted to be much reduced in scale from the earlier application refused by Dorset Council. |  |
| **11. Other Matters for next meeting**  | Nothing specific |  |
| **12. Time & Date of the next meeting**  |  **7.00 pm 17th May 2023** at Shroton Village Hall to include Annual Meeting of the Parish Council, Parish Council meeting |  |

**The presiding Chairman declared the meeting closed at 7:40 pm**

**Presiding Chairman ………………………………………… Date……………………………………………..**

**Iwerne Courtney & Stepleton Parish Council**

SP 20/10/22