**Iwerne Courtney & Stepleton Parish Council**

**Notice of Convening Order for 15th November 2023 meeting**

Parish Councillors are called to the 15th November 2023 Parish Council Meeting at 7:00 pm at Shroton Village Hall.

**David Green**, Parish Clerk

1. **Apologies**
2. **Declaration of Interests & requests for Dispensation**
3. **Minutes of the Parish Council meeting 20th September 2023**
4. **Chairman’s Update/Announcements:**
5. **Matters Arising from previous minutes:**
6. **Democratic Period with Dorset Council news**
   1. Report from Unitary Councillor
   2. Members of the Public
   3. Parish Councillors
7. **Correspondence:** Received 20/09/2023 to 14/11/2023
8. **Parish Council Representatives and Project work:** Councillors to advise or discuss on areas of representation as appropriate:
   1. Play Area Report – Cllr Hewitt
   2. Footpaths and Bridleways – Cllr Hewitt
   3. The Glebe matters & Glebe Trees (inc. Parish Trees)- Cllr Hewitt including

Lombardy Poplars: Quote evaluation, timber disposal and stump grinding

* 1. Dorset Highways/Roads issues – Cllr Gredley including
* Road markings at junction of Glebe and Main Street
* Drop kerbs
* Drains down Fairfield Road
* Village entry signs– claim for damages
  1. Parish Council website update - Cllr Christmas
  2. DAPTC – Clerk
  3. Allotments update – renewals/potential vacancies- Clerk/Cllr Hewitt
  4. Old Post Office Noticeboard – possible renovation
  5. Christmas decorations arrangements

1. **Finance:** 
   1. Council to approve retrospective and new payments:
2. Retrospective payments

Clerks pay standing orders 28/09/2023 and 28/10/2023 £ 270

1. Any other payments requiring authorisation

* Approval of toadstool management costs (cost circa £40 – tbc).
* Fee for Village Hall for coming year . (£100 - tbc)
* Approval of reimbursement of defibrillator pads replacement (£70)
  1. Finance report Oct – Nov 2023
  2. Clerks pay increase from 1st April 2023
  3. Bank account – confirmation that the Clerk, Cllr Hewitt and Cllr Gredley can all operate the account in light of recent malfunctions

e. Budget proposal 2024-2025

1. **Planning Matters:**
   1. Applications update
   2. New Applications
2. **Other Matters for discussion/information and tabling for next meeting**

Precept confirmation

1. **Time & date of next meeting:** 7.00 pm 17th January 2024 at Shroton Village Hall