**Iwerne Courtney & Stepleton Parish Council**

**Notice of Convening Order for 19th July 2023 meeting**

Parish Councillors are called to the 19th July 2023 Parish Council Meeting at 7:00 pm at Shroton Village Hall

**David Green**, Parish Clerk

1. **Apologies**
2. **Declaration of Interests & requests for Dispensation**
3. **Minutes of the Parish Council meeting 17th May 2023**
4. **Chairman’s Update/Announcements:**
5. Acceptance of Office
6. Vacancy position update
7. **Matters Arising from previous minutes:**
8. Review of frequency of meetings
9. **Democratic Period with Dorset Council news**
   1. Report from Unitary Councillor
   2. Members of the Public
   3. Parish Councillors
10. **Correspondence:** Received 18/05/2023 to 18/07/2023
11. **Parish Council Representatives and Project work:** Councillors to advise or discuss on areas of representation as appropriate:
    1. Councillor roles – to consider any changes required and identify if there are any gaps in coverage
    2. Play Area Report – to consider Annual Inspection report & maintenance arrangements - Cllr Hewitt
    3. Footpaths and Bridleways – Cllr Hewitt
    4. The Glebe matters & Glebe Trees (inc. Parish Trees) – Cllr Hewitt

i) To note damage to wildflower area

ii) to consider benches & chairs disposition

* 1. Dorset Highways/Roads condition update - Cllr Gredley

i) Dropped kerb application progress

ii) To consider vulnerable residents who may need support during road closure in Sept

* 1. New Parish Council website update - Cllr Christmas
  2. DAPTC – Clerk

1. **Finance:** 
   1. Council to approve retrospective and new payments:
2. Retrospective payments –

Standing Orders to the Clerk for pay 28/05/2023 and 28/06/2023 £ 270

1. Play Inspection Company – Annual inspection fee - £ 126.00
2. Clerks expenses May– July 2023 - £15.62
3. Q1 2023/2024 PAYE payment due 22/07/2023 - £195.00
4. DAPTC payment (Cllr Gredley training) – £ £27.00
5. Rob Smith – Glebe mowing - £ 156.00
6. Any other payments requiring authorisation received after publication of the agenda
   1. Online banking application update
   2. Finance report May-July 2023
7. **Planning Matters::**
   1. Applications update
   2. New Applications
8. **Other Matters for discussion/information and tabling for next meeting**
9. Review a prudent level of reserve funds
10. **Time & date of next meeting:** 7.00 pm 20th September 2023 at Shroton Village Hall