**Iwerne Courtney & Stepleton Parish Council**

**Notice of Convening Order for 20h March 2024 meeting**

Parish Councillors are called to the 20th March 2024 Parish Council Meeting at 7:00 pm at Shroton Village Hall.

**David Green**, Parish Clerk

1. **Apologies**
2. **Declaration of Interests & requests for Dispensation**
3. **Minutes of the Parish Council meetings 17th January and 21st February 2024**
4. **Chairman’s Update/Announcements:**
5. **Matters Arising from previous minutes:**

* **Deer Farm –** a number of objections to this application have been noted
* **Hambledon Cottage layby - mud on road –** dialogue with the landowner post meeting

1. **Democratic Period with Dorset Council news**
   1. Report from Unitary Councillor
   2. Members of the Public
   3. Parish Councillors
2. **Correspondence:** Received 17/01/2024 to 19/03/2024 – see attached
3. **Election 2024** – receipt of nomination forms – please have you completed nomination forms ready for me to collect on the evening. You will need elector numbers for your proposer & seconder. I have these. Please email me before the meeting preferably, however I will have a copy of the electoral roll with me at the meeting. I am taking the forms to Election services on 25th March.
4. **Parish Council Representatives and Project work:** Councillors to advise or discuss on areas of representation as appropriate:
   1. Play Area Report – Cllr Hewitt – any issues?
   2. Footpaths and Bridleways – Cllr Hewitt – Judith has reported a broken stile at The Hanging, Ranston Hill, is there anything else?
   3. The Glebe matters & Glebe Trees (inc. Parish Trees)- Cllr Hewitt
      * Lombardy Poplars felling update – tree application not yet approved. It seems likely that felling will not proceed until the autumn due to the bird nesting season
   4. Dorset Highways/Roads issues – Cllr Barrett
      * Update on white lining, drop kerbs (including new consideration Gen Wolfe Close), drainage issues. Accident due to blocked drain on Bessells Lane reported to CHO
   5. Parish Council website update - Cllr Christmas – any problems?
   6. DAPTC – Clerk – nothing very interesting to report
   7. Old Post Office Noticeboard – renovation update- any progress to report?
   8. PC projects:

* Improving Biodiversity of the River Iwerne – Further actions following Environment Agency response to letter. Email & photos from Iwerne Minster PC showing Site 13163 sludge tank. I have found a couple of interesting reports including Wessex Water’s business plan and their storm overflow improvement plan which provide limited detail in relation to all their sludge tank sites; – It seems as though works re Iwerne Minster are deemed as ‘completed’?
* EV charging point – further consideration re possible locations.
* D-DAY 80 **–** request for project funds?

1. **Finance:** 
   1. Council to approve retrospective and new payments:
2. Retrospective payments approval

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| --- | --- | --- | --- |
| **Date** | **Supplier** | **Description** | **Cost** |
| 12/01/2024 | HMRC (PAYE) | Q3 PAYE | £241.80 |
| 19/01/2024 | DAPTC | Email server upgrade | £45.00 |
| 19/01/2024 | Shroton Cricket Club | Mowing fees 2023 | £200.00 |
| 28/01/2024 | David Green | January 2024 pay | £290.80 |
| 28/02/2024 | David Green | February 2024 pay | £290.80 |

1. Any other payments requiring authorisation
   * + Clerks expenses -

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| --- | --- | --- | --- | --- |
| **Date** | **Supplier** | **Item** |  | **Cost** |
| Mileage undertaken on behalf of Iwerne Courtney & Stepleton PC | | |  |  |
|  |  |  |  |  |
| Date | Journey | Reason | Return mileage | |
| 15/11/2023 | Home - Shroton Village Hall | PC meeting | 13 |  |
| 21/11/2023 | Home - Little Port Shroton | Chairman - sign mandate | 13 |  |
| 17/01/2024 | Home - Shroton Village Hall | PC meeting | 13 |  |
| 22/02/2024 | Home - Shroton Village Hall | EGM meeting | 13 |  |
| 20/03/2024 | Home - Shroton Village Hall | PC meeting | 13 |  |
|  |  |  | 63 |  |
|  |  |  |  |  |
|  |  | Mileage reimbursable at £ 0.45p mile | | £ 28.53 |
|  |  |  |  |  |
| **Date** | **Supplier** | **Reason** |  |  |
| 31/01/2024 | Amazon | Paper |  |  |
|  |  | £ 27.20 x 10% |  | £ 2.72 |
| 05/02/2024 | The Cartridge People | Epson 405XL compatible |  |  |
|  |  | £ 79.9 x 10% |  | £ 7.99 |
|  |  | **TOTAL** |  | **£ 39.24** |

* 1. Finance report Jan 2024 to March 2024 – see attached. Finances in good order. Current account balance £ 11,29.63, plus £ 10,000 in play area reserve account

1. **Planning Matters:**
   1. Applications update – see updated register. No decision Deer Farm

Dorset Council have produced their draft timetable for their new Local Plan – this won’t be adopted until May 2027

* 1. New Applications - None

1. **Other Matters for discussion/information and tabling for next meeting**

This will be the Annual Parish Meeting (Chairmans report) , the Annual Meeting of the Parish Council and the Parish Council Meeting. First post-election meeting of the new Council. **Chairman** & **Vice Chairman** to be elected, **Annual Return** to be signed **Standing Orders** to be confirmed and **PC representative** to be agreed. Consider adopting the General Power of Competence. Co-options to be considered.

1. **Time & date of next meeting:** 7.00 pm 22th May 2024 at Shroton Village Hall